



Kingston Learning Centre Application for Enrolment

742 Arlington Park Place, Kingston, ON K7M 8H9
Phone: 613-384-6194 * Fax: 613-384-9459 * Toll: 1-888-732-0326 * Email: klc@istar.ca
Private Career College registered under the *Private Career Colleges Act, 2005*

PERSONAL INFORMATION

NAME OF APPLICANT: _____
Surname First Name(s)

ADDRESS: _____
Street
City Province Postal Code
Home Phone: _____ E-mail: _____

DATE OF BIRTH: (D/M/Y) _____ Primary Language: _____

Emergency Contact Name: _____ Contact Number: _____

Have you ever been convicted of a criminal offense for which you have not been granted a pardon?

No Yes

I understand that I may be required to provide a current Criminal Record Search for the program I am requesting.

PROGRAM INFORMATION

Program Name: _____

Campus Location: _____

Start Date: _____ Completion Date: _____ Tuition \$ _____

NOTE: submission of this Application for Enrolment does not guarantee a reserved space or acceptance in the above stated program.

ACADEMIC INFORMATION

Have you ever applied to this private career college before? No Yes

If Yes, for which year? _____ (XXXX) I am applying as an International Student

Highest Level of education received, please check one:

Grade 12 or equivalent
Post-Secondary Certificate or Diploma
Other: specify grade level _____

I am applying as a Mature Student :
(requires CAAT testing prior to admission and must be
18 years of age and out of school for at least 2 years)

METHOD OF PAYMENT

Have you set aside money for your education? No Yes

Will you be seeking financial assistance? No Yes

Check one of the following statements as it relates to you:

- I will pay for my entire term charges on receipt of my enrolment contract:
- I will remit payments for my term charges on receipt of my enrolment contract:
Please select method of payment(s) either: post-dated cheques OR credit card
- I will provide a letter from an authorized company or agency confirming that they will pay my entire charges and may be invoiced directly: Company/agency name: _____
- I will be applying for a government student loan (**OSAP available at Kingston and Smiths Falls campus**).
- I will be applying for funding through the Employment Insurance (EI) program.
- Do you wish to speak with the financial administrator? No Yes

An Enrolment Contract will be issued to the applicant providing the applicant meets all entrance requirements and provides detailed information on the terms of their tuition payment(s). Sponsored applicants must provide written approval from their sponsor prior to entering into contract with the Kingston Learning Centre.

Signature

Date

Mail, or fax, completed application to:



Kingston Learning Centre
Administrative Office
742 Arlington Park Place
Kingston, ON K7M 8H9

Fax: (613-384-9459)